

# Export Declaration Process for Certain Border Locations

Understanding operational processes at UK ports is crucial for efficiency. Inventory-linked and non-inventory-linked ports have specific procedures, with HMRC-approved electronic inventory control systems being mandatory for temporary storage.

When preparing to export goods from specific locations, it is crucial to submit your export declaration as 'arrived' before your goods commence their journey. This digital submission essentially 'presents' your goods to customs and must be completed prior to the goods' departure to the border location.

In the event that your goods are selected for inspection, you will be required to visit either the port's customs checking facility or an inland border facility, depending on the specific location from which you are departing.

If your export declaration marked as 'arrived' necessitates an inspection or endorsement at an inland border facility—such as Dover, Eurotunnel, or Holyhead—it is essential to complete the goods movement reference before attending the inspection.

The following locations require exporters to submit their export declaration as 'arrived' before moving goods:

Cheriton Channel Tunnel Terminal at Folkestone

Address: Eurotunnel Le Shuttle, UK Terminal, Ashford Road, Folkestone, CT18 8XX

Dover (excluding Dover Cargo Terminal and Eastern Arm) in Kent:

Address: Eastern Docks, Dover, CT17 9BU

Fishguard Harbour in Dyfed, Pembrokeshire

Address: Fishguard Harbour, SA64 0BU

Holyhead, Port of Holyhead in Anglesey

Address: Stena House, Holyhead, LL65 1DQ

Heysham Port, Berths 1 to 3 only in Lancashire

Address: Heysham Port, Heysham, LA3 2XF

Liverpool, Port of Liverpool (including North Brocklebank and East Langton Berth, Gladstone Berth, and Twelve Quays Terminal Birkenhead) in Merseyside

Address: Maritime Centre, Liverpool, L21 1LA

Pembroke Dock Ferry Terminal in Pembroke Dock

Address: Freight Entrance, The Dockyard, Pembroke Dock, SA72 6TW

By adhering to these guidelines and promptly submitting your export declaration as 'arrived' at the designated locations, you can ensure a smoother and more efficient export process for your goods. This proactive approach will contribute to seamless customs procedures and timely shipments, benefiting your business and the overall trade ecosystem.

Once you've submitted your export declaration, there is a possibility that your goods may be selected for a check. In such cases, the driver transporting your goods will be required to attend either the port's customs checking facility or an inland border facility.

During the inspection, you must ensure that your goods and any accompanying documentation are made available for examination. If necessary, the driver must obtain relevant documentation for the goods stamped by Border Force. Below are the designated locations for goods inspections based on the departure ports:

Dover:

Inland border facilities:

Sevington, Mersham, Ashford, TN25 6GE

Dover Western Docks, Lord Warden Square, Dover, CT17 9DN

Stop 24, Folkestone Services, Junction 11 M20, Hythe, CT21 4BL

Eurotunnel:

Inland border facilities:

Sevington, Mersham, Ashford, TN25 6GE

Stop 24, Folkestone Services, Junction 11 M20, Hythe, CT21 4BL

Fishguard:

Port's designated customs facility:

Fishguard Harbour, Dyfed, Pembrokeshire, SA64 0BU

Heysham:

Port's designated customs facility:

Heysham Port Limited, Heysham, Lancashire, LA3 2XF

Holyhead:

Inland border facility:

Holyhead Interim Inland Border Facility Service, Parc Cybi, A55 Junction 2, Holyhead, LL65 2YQ

Liverpool:

Port's designated customs facilities:

Shed 1, Royal Seaforth Container Terminal, Port of Liverpool, Seaforth, L21 1LA

Shed 2, Royal Seaforth Container Terminal, Port of Liverpool, Seaforth, L21 1LA

Pembroke:

Port's designated customs facility:

Pembroke Dock Ferry Terminal, Freight Entrance, The Dockyard, Pembroke Dock, SA72 6TW

Compliance with the 'arrived' export declaration at designated locations is paramount, guaranteeing a streamlined and highly efficient export process. In the event of inspection, unwavering cooperation with port customs facilities or inland border facilities becomes imperative. Adhering to these guidelines empowers businesses to conquer customs hurdles seamlessly, ensuring timely shipments and optimised trade operations.